

**New Mexico School for the Arts  
MINUTES**

**Tuesday, January 11, 2011**

**New Mexico School for the Arts  
275 E. Alameda  
Santa Fe, NM 87501**

Meeting was called to order by Catherine Oppenheimer at 5:32 p.m.

In attendance were NMSA Council Members:

Catherine Oppenheimer  
Sherry Thompson  
Garrett Thornburg  
JD Bullington  
Cynthia Montoya

In attendance were SA-NM Board members:

Lee Berk

NMSA Staff present:

Head of School, Jim Ledyard  
Executive Assistant, Christina Aranda Martinez  
Director of Admissions, Adelma Hnasko  
Business Manager, Charles Galbraith  
SA-NM Development Assistant, Nicholas Kunz

Members of the Public Present:

Executive Director of Thornburg Foundation, Suzanne Barker Kalangis

PUBLIC FORUM

- Catherine Oppenheimer asked if there were any individuals requesting a Public Forum. No one signed in for a Public Forum

APPROVAL OF MINUTES

- **Garrett Thornburg made a motion to approve the December 6, 2010, Joint Board meeting minutes of NMSA and School for the Arts-NM. Sherry Thompson seconded the motion. The motion passed with a unanimous vote.**

## HEAD OF SCHOOL REPORT

- Testing of NMSA Students. Jim Ledyard presented a memo with a breakdown of PSAT test scores of NMSA students. He verbally informed the Council Members of national testing requirements. He advised the State required MAPS testing will be administered next year. Information was verbally provided about the SBA testing, advising all Juniors must pass the test in order to obtain a diploma. Proficiency in Math, Reading, Social Studies, and Writing must be obtained. Discussion ensued regarding how to support students exhibiting problems in these required courses.
- Performance Reminders. The Theater and Dance Departments will perform NMSA's Inaugural Theater and Dance Productions on January 19 through 22, 2011 at the James A. Little Theater.
- Student Re-enrollment. Jim believes NMSA is in compliance with its Charter. Correspondence with attorney, Patty Matthews, has been ongoing regarding this issue. Council Members inquired about admissions criteria procedures being followed for re-enrollment. NMSA does not allow social promotion. Further discussion with attorney Patty Matthews will be sought by Jim with the participation of a Council Member regarding this issue to ensure NMSA follows the admission criteria set forth in the Charter.
- Outreach. Jim presented a memorandum outlining a proposal for Master Classes and Summer Outreach utilizing a program developed by Roy and Eileen Rogosin and which has been in existence for over 20 years. Discussion ensued. Council Members would like Department Chairs to conduct Summer Outreach and Master Classes to expose junior high school kids to what NMSA has to offer and promote their art discipline. Outreach should be part of SA-NM's budget.
- Jim reported he had a meeting with IAIA representative Dr. Ann Filemyer and her associate who administers the Dual Enrollment program. NMSA and IAIA have partnered, entering into a Dual Enrollment Agreement. This partnership will expand NMSA's program and is advantageous to our students.

## ACTION ITEMS/COMPLIANCE REPORT

- Legislative Packets. JD Bullington reported to the Council Members that NMSA has been invited to perform for the entire Legislature. It was suggested that a choral performance would be appropriate to take place on the floor of the House and Senate. This invitation is an honor. The performance should be upbeat, loud, powerful and riveting. The date has not yet been set but a plan to distribute NMSA packets to all Legislative Council should be put in place. The date will be in February or March, 2011.
- Newsletter. Jim Ledyard report that NMSA parents are anxious to be supportive in assisting in the development and distribution of the newsletter titled "*The News*". The newsletter should remain an internal document, to be reviewed by Head of School prior to release. A section entitled "Parents' Corner" could be included in the newsletter.
- Health Services. Becky Lamb is willing to work with NMSA.

## FINANCE REPORT

- Charles Galbraith presented his Business Manager Memorandum to the Council Members. He gave an update on outstanding payroll liabilities and bills paid to date. Charles presented and explained to the Council Members a cash flow statement of NMSA. Discussion ensued. Charles also updated the Council Members on the status of the Employment Retirement Bureau reporting that documents have been executed and accounts have been established for NMSA employees. Analysis and action will be taken on setting up a retirement program for SA-NM employees. Discussion ensued. Charles presented the funding formula he created for new enrollment. Further analysis will be examined.
- Charles reported that he believed the Waiver that needs to be submitted regarding additional NMSA students will be addressed as part of the Spring Budget process.
- BAR. Charles presented for approval the budget adjustment request regarding a reduction in our Title I, Part A allocation. Discussion ensued.
- **Garrett Thornburg made a motion to approve the BAR as presented by Charles Galbraith. JD Bullington seconded the motion. The motion passed with a unanimous vote.**

## ADMISSIONS REPORT

- Adelma Hnasko provided a memorandum giving an admissions update and report for the Council Members review. Adelma reported 211 inquiries were received, with 139 of those being completed applications. 130 applicants have been invited to participate in auditions/portfolio reviews scheduled on January 22, 29 and 30, 2011. The applicant pool is very strong, with applicants from around the State, including Farmington, Roswell, Las Vegas.
- Discussion ensued by the Council Members regarding the cost of the residential program. Further analysis and discussion needs to be considered concerning the distance traveled for a residential student to be considered to participate in the residential program.

## SCHOOL FOR THE ARTS-NM

- NMSA Community. Discussion ensued regarding suggestions to engage the support of the NMSA Parents Community to achieve financial support to help underwrite the Arts Program for their children, the students of NMSA.
- SA-NM Budget Savings. Discussion ensued regarding suggestions to reduce the SA-NM budget. Budgets have been given to Department Chairs. It is the responsibility of the Department Chairs to stay within their budgets.

- SA-NM Board Member, Edwina Milner has graciously offered to host a evening function for the Visual Arts Department scheduled on Sunday, February 27, 2011 in the afternoon.

There being no further business of the Council Members, the meeting was adjourned at 7:45 p.m.

Submitted and Approved By:



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Christina Aranda Martinez, Executive Assistant/Cynthia Montoya, Council Member New Mexico School for the Arts