

**New Mexico School for the Arts
Meeting Minutes**

Tuesday, November 8, 2011 @ 3:00 PM

**Inn on the Alameda
303 East Alameda
Santa Fe, NM 87501**

Meeting was called to order by Catherine Oppenheimer at 3:01 p.m.

In attendance were NMSA Council Members:

Catherine Oppenheimer
JD Bullington
SherryThompson
Greg Hunt
Vickie Sewing
Garrett Thornburg
Lilliemaë Ortiz

NMSA Staff present:

Principal, Cindy Montoya
Business Manager, Charles Galbraith
Office Manager, Christina Aranda Martinez

SA-NM Staff Present:

Executive Director, Adelma Hnasko

Members of the Public Present:

Executive Director of Thornburg Foundation, Suzanne Barker Kalangis

ELECTION OF NEW COUNCIL MEMBER

- **Vickie Sewing made a Motion to modify the Agenda, moving the election of Lilliemaë Ortiz as a new Council Member. Garrett Thornburg seconded the Motion. The Motion passed with a unanimous vote of 6-0.**

- Cindy Montoya introduced Lilliemaë Ortiz to the Council Members. Catherine Oppenheimer welcomed Lilliemaë. Lilliemaë stated she was excited to be invited to the Board and expressed her love for young people and loved the idea and opportunity to improve the education environment, stating it is “all about the kids.”

- **Sherry Thompson made a Motion to nominate Lilliemae Ortiz as an NMSA Council Member. Garrett Thornburg seconded the Motion. The motion passed with a unanimous vote by 6-0.**

PUBLIC FORUM

- Catherine Oppenheimer asked if there were any individuals requesting a Public Forum. No one signed in for a Public Forum.

APPROVAL OF NMSA MINUTES

- **JD Bullington made a Motion to approve the October 12, 2011 Board Minutes. Greg Hunt seconded the Motion. The motion passed with a unanimous vote by 7-0.**

PRINCIPAL REPORT

- Student Achievement Review. A comparison of SY 2011-2012 short cycle assessment was presented. Discussion ensued.
- Council Members were informed of the Faculty In-Service held November 7, 2011, where the data was also explained and discussed. Faculty committed to work together to improve student achievement through data analysis.
- Charter Goals. Charter Goals were discussed at the November 7, 2011 In-Service, generating ideas on capturing data. Discussion ensued on developing measures for GPA's in the Arts. Discussion ensued on possible measures in the Arts and suggestions on rubrics being developed. Cindy reminded the Council Members that the renewal of the Charter is due to CSD by October 1, 2013.
- Attendance and Graduation Policies. Discussion ensued regarding the Attendance and Graduation Policies presented. Council Members suggested a review of the Grade Change Policy to ensure alignment with the Graduation Policy. The policies presented were tabled. Council Members requested the policies be presented for review at the December Board meeting.
- Santa Fe Public School District SB 9 Resolution. Business Manager, Charlie Galbraith updated Council Members on the actions taken by NMSA to be included in the Santa Fe Public Schools resolution. A letter was hand-delivered to Santa Fe Public School's Superintendent requesting NMSA's inclusion in the SB-9 resolution submission.
- **JD Bullington made a Motion to authorize the Principal to take all necessary steps to apply for SB-9 funding. Funds will be used to purchase computer software and hardware for students uses in public school classrooms, which is a permitted us of**

the funds. Greg Hunt seconded the Motion. The Motion passed with a unanimous vote by 7-0.

PRINCIPAL EVALUATION

- Vickie Sewing informed the Council Members that the evaluation tied to the Education Strategic Plan was in process.
- The Council Members are reviewing the Charter a piece at a time, having revisited the Vision, Mission, Statement of Purpose and all the values that support them. Community participation is being encouraged in this process. Amendments to the Charter will be submitted if needed at the end of the process. The Council Members, faculty, and staff have begun the process by reviewing the Vision, Mission, Statement of Purpose and the Goals.

BUSINESS MANAGER REPORT

- Business Manager Charlie Galbraith reported to the Council Members that there is no Budget Adjustment Request needing approval.
- Janitorial Services are being researched. Four (4) bids should be received by Monday, November 14, 2011.
- New Employee. Charlie has hired Christina Yamashiro. References have been checked and her background is being obtained. Christina can qualify for a provisional license.
- Substitute Teacher Rates: Charlie informed the Council Members that NMSA is currently paying substitutes \$45.00 an academic day. Request was made to raise the rate to \$55.00 an academic day.
- **Lilliemae Ortiz made a Motion to increase the substitute pay for an academic day to \$55.00 per day. Greg Hunt seconded the Motion. The Motion passed with a unanimous vote of 7-0.**
- Finance Committee Meeting. The next Finance Committee meeting is scheduled on December 7, 2011 at 11:30 p.m. Discussion ensued regarding holding Finance Committee meetings one hour prior to scheduled Board meetings. Council Members requested Lilliemae Ortiz be added to the Finance Committee.
- Council Members requested a Finance Committee annual meeting calendar be created. The Finance Committee will include this item at the next meeting.

EXECUTIVE SESSION

- **Motion was made to go into Executive Session to discuss facilities.**

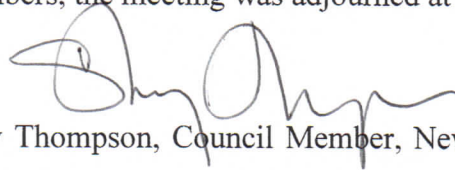
Roll Call was taken by Christina Aranda Martinez at 4:24 pm to move into Executive Session:

JD Bullington
Greg Hunt
Vickie Sewing
Sherry Thompson
Catherine Oppenheimer
Garrett Thornburg
Lilliema Ortiz

END EXECUTIVE SESSION.

The discussion in Executive Session regarding facilities concluded at 4:53 pm. No action and no votes were taken.

There being no further business of the Council Members, the meeting was adjourned at 4:54 pm.



Christina Aranda Martinez, Office Manager/Sherry Thompson, Council Member, New Mexico School for the Arts