

**New Mexico School for the Arts
Meeting Minutes**

Tuesday, December 13, 2011 @ 1:00 PM

**Inn on the Alameda
303 East Alameda
Santa Fe, NM 87501**

Meeting was called to order by Catherine Oppenheimer at 1:07 p.m.

In attendance were NMSA Council Members:

Catherine Oppenheimer
JD Bullington
SherryThompson
Greg Hunt
Garrett Thornburg
Lilliema Ortiz

NMSA Council Members absent:

Vickie Sewing

In attendance were NMSA-Art Institute Board Members:

Catherine Oppenheimer
JD Bullington
SherryThompson
Garrett Thornburg
Thomas O'Connor
Lee Berk
Tom Ageson
Laurie Bauman Arnold

NMSA-Art Institute Board Members absent:

Edwina Milner

NMSA Staff present:

Principal, Cindy Montoya
Business Manager, Charles Galbraith
Assistant Business Manager, Christina Yamashiro
Office Manager, Christina Aranda Martinez

NMSA-Art Institute Staff Present:

Executive Director, Adelma Hnasko
Development Director, Julie Gomez
Development/Communications Coordinator, Natalia Chavez
Resident Assistant, Stephanie Wilton

Members of the Public Present:

Executive Director of Thornburg Foundation, Suzanne Barker Kalangis

PUBLIC FORUM

- No public in attendance.

APPROVAL OF NMSA MINUTES

- **Sherry Thompson made a Motion to approve the November 8, 2011 Board Minutes. Garrett Thornburg seconded the Motion. The motion passed with a unanimous vote of 6-0.**

VIEWING OF NEW NMSA PROMOTIONAL VIDEO

- All present viewed the donor version of the Promotional Video. A web version is also available. Suggestion was made by Greg Hunt to incorporate some clips from this school year's graduation. DVDs were made available to Council and Board Members.

LEGISLATIVE UPDATE BY JD BULLINGTON

- JD Bullington provided the Council Members with an update on the Legislative Session, which starts on January 17, 2012 and will run for 30 days. The effect of a change to the small school funding was discussed. The NMSA Act was discussed. JD advised the bill is being drafted. JD suggested NMSA perform for the legislature again this year.

PRESENTATION OF ADOPTED MISSION, STATEMENT OF PURPOSE AND GOALS

- Revised Mission, Statement of Purpose and Goals were presented to Governing Council for review and approval. The revision reflected feedback from students, faculty and parents.
- Mission.
“New Mexico School for the Arts, Art Institute and Charter High School is dedicated to assisting passionate young artists through art mastery and academic excellence in developing their full potential.”
- Statement of Purpose. The words in bold italics were added:
*“New Mexico School for the Arts is a public/private partnership comprised of the NMSA—Charter School, a New Mexico State charter high school, and NMSA—**Art Institute**, a nonprofit art educational institution. The purpose of the New Mexico School for the Arts is to provide the highest standards of excellence in preparing New Mexico’s artistically talented students to compete in the national arena for post-secondary education and/or professional careers in the arts. NMSA offers pre-professional instruction in the performing and visual arts in combination with rigorous academics leading to a **high school diploma.**”*
- Goals. The goals are student centered. Measure will be developed. Discussion ensued.
- **Garrett Thornburg made a Motion to approve the Mission, Statement of Purpose and Goals. Sherry Thompson seconded the Motion. The Motion passed with a unanimous vote of 6-0.**

Chair Catherine Oppenheimer called a 5 minute recess at 3:10 p.m. The meeting reconvened at 3:15 p.m.

PRINCIPAL REPORT

- Principal Cindy Montoya reported on the following items:
- A greater focus needs to be on the arts. We recognize that the entire school day needs to be more manageable for students regarding assignments and workloads. We will integrate social studies and English homework assignments. Another approach is to increase the use of Dual Credit. We also need to increase the Dual Credit MOAs throughout state.
- We need clarity regarding what NMSA's expectations are for incoming students. NMSA will teach a clarity regarding rigorous curriculum but will not offer AP classes.
- Sufficient technology is a critical factor for student success at NMSA. A technology committee, headed by Dan Newell, NMSA Math teacher, is investigating the technology design at NMSA. Monies received from SB9 will fund the technology plan.
- Student achievement regarding math and reading test data was presented. To ensure student success, the Special Education instructor position has been increased to full-time. An intervention team is in place. Meetings with parents and students weekly. Students are very willing to be tutored. Tom Aageson provided the contact information of a tutor to Cindy.
- Social Emotional Learning training will be conducted in January 27, 2012 for ½ day.
- Nutrition and Health Services are in line with the laws. NMSA has contracted with a nurse to assist in compliance.
- PowerSchool training has been provided to Faculty.

ADMISSIONS REPORT

- Cindy provided an Admissions report. There have been 101 inquiries as of November 30, 2011. Update was provided on rolling admissions, informing there are 6 inquiries to date.
- Cindy informed the Council Members that funding is based on enrollment. NMSA had 186 students enrolled on the 40th day, October 1st. 178 students were enrolled on the 80th day, December 1st. The 120th day report is due February 8, 2012. The average of the 40th and 80th day reports calculates NMSA's SEG and AYP.

NMSA POLICIES

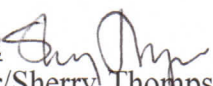
- Search and Seizure Policy. Council Members requested defining of "legal" and "illegal" and "pat down.". Cindy Montoya will seek the advice of legal counsel. Subject to defining these, Council Members approved the Search and Seizure Policy.
- **Greg Hunt made a Motion to approve the Search and Seizure Policy subject to defining "legal" and "illegal" and "pat down". Garrett Thornburg seconded the Motion. The Motion passed with a unanimous vote of 6-0.**

- AP Resolution. Cindy Montoya explained since NMSA not offering AP classes, the resolution clarifies this to students and parents. NMSA supports students taking the AP test. Lilliemae Ortiz suggested Cindy makes sure there is no state law requiring AP courses be offered. Cindy will confirm.
- **Greg Hunt made a Motion to approve the AP Resolution pending clarification there is no State law requiring AP courses be offered. Sherry Thompson seconded the Motion. The Motion passed with a unanimous vote of 6-0.**
- Graduation Policy. Discussion ensued. Lilliemae Ortiz suggested the Graduation Policy be read in conjunction with the Grade Change Policy. After further discussion, the Graduation Policy presented was tabled. Council Members requested the policy be presented for review at the January Board meeting.
- Attendance Policy. After review, Governing Council approved the policy.
- **Sherry Thompson made a Motion to approve the Attendance Policy as presented. Greg Hunt seconded the Motion. The Motion passed with a unanimous vote of 6-0.**
- Open Meetings Act Resolution. Cindy Montoya explained that pursuant to the Open Meetings Act, Governing Council must annually approve the process of posting Board Meeting Agendas.
- **Greg Hunt made a Motion to approve the Open Meetings Act Resolution. Garrett Thornburg seconded the Motion. The Motion passed with a unanimous vote of 6-0.**

BUSINESS MANAGER REPORT

- Business Manager Charlie Galbraith asked if there were any questions on the financial reports he provided. There were no questions.
- Budget Adjustment Request (BAR). Charlie reported there are three BARs presented for approval.
 BAR 509-000-1112-IB [increase the budget \$515 from federal funding]
 BAR 509-000-1112-0006-M [maintenance BAR]
 BAR 509-000-1112-0007-M [maintenance BAR]
- **JD Bullington made a Motion to approve the 3 BARs as explained. Sherry Thompson seconded the Motion. The Motion passed with a unanimous vote of 5-0.**

There being no further business of the Council Members, the meeting was adjourned at 4:15 p.m.

Approved by Governing Council 02/07/2012 
 Christina Aranda Martinez, Office Manager/Sherry Thompson, Council Member, New Mexico School for the Arts