

**New Mexico School for the Arts  
Meeting Minutes**

**Tuesday, February 7, 2012 @ 1:00 PM**

**Inn on the Alameda  
303 East Alameda  
Santa Fe, NM 87501**

Meeting was called to order by Catherine Oppenheimer at 1:00 p.m.

**In attendance were NMSA Council Members:**

Catherine Oppenheimer  
SherryThompson (via teleconference)  
Greg Hunt  
Garrett Thornburg

**NMSA Council Members absent:**

Vickie Sewing  
JD Bullington  
Lilliemae Ortiz

**NMSA Staff present:**

Principal, Cindy Montoya  
Business Manager, Charles Galbraith  
Assistant Business Manager, Christina Yamashiro  
Office Manager, Christina Aranda Martinez

**Members of the Public Present:**

Executive Director of Thornburg Foundation, Suzanne Barker Kalangis

**PUBLIC FORUM**

- Catherine Oppenheimer asked if there were any individuals requesting a Public Forum.  
No public in attendance.

**APPROVAL OF FEBRUARY 7, 2012 AGENDA**

- **Sherry Thompson made a motion to modify the Agenda to address the Business Manager report first. Garrett Thornburg seconded the motion. The motion passed with a unanimous vote of 4-0.**
- **Garrett Thornburg made a motion to approve the February 7, 2012 Agenda correcting the December minutes date presented for approval to December 13, 2011. Greg Hunt seconded the motion with the stated change. The motion passed with a unanimous vote of 4-0.**

## **BUSINESS MANAGER REPORT**

- Business Manager Charlie Galbraith asked if there were any questions on the financial reports he provided. There were no questions.
- Budget Adjustment Request (BAR). Charlie reported there are three BARs presented for approval.

BAR 509-000-1112-0008-D [reduction in SEG of \$112,787 caused by the senior class 40 day actual of 30 being less than the number used for the budget SEG calculation]

BAR 509-000-1112-0010-IB [2008 GO bond for library and audio-visual equipment]

BAR 509-000-1112-0009-M [maintenance BAR]

- **Garrett Thornburg made a motion to approve the 3 BARs as explained and presented. Sherry Thompson seconded the motion. The motion passed with a unanimous vote of 4-0.**
- Charlie reported that even with the loss in SEG we still anticipate a surplus of at least \$100,000 at the end of the year.

## **APPROVAL OF NMSA MINUTES**

- **Greg Hunt made a motion to approve the December 13, 2011 Board Minutes. Garrett Thornburg seconded the motion. The motion passed with a unanimous vote of 4-0.**

## **LEGISLATIVE UPDATE**

- Cindy Montoya reported to the Council Members on the legislative update on the funding formula and how it works to cap the dollar amount charter schools receive for each student. Discussion ensued regarding the effects the proposed funding formula would have on charter schools.
- Cindy reported students from NMSA music strings, dancers, and singers performed for the legislature. The performance was well received.

## **BIOGRAPHIES OF ART INSTITUTE NEW BOARD MEMBERS**

- Catherine Oppenheimer reported to the Governing Council that the biographies of Steve Arnold and David Ater are provided so the Governing Council is kept up to date on the status of the Art Institute Board Members. These individuals are prospective Art Institute Board Members and will be presented to the Art Institute Board Members for approval at the March, 2012 Board Meeting.

## **PRINCIPAL REPORT**

- Principal Cindy Montoya reported on the following items:
- School Grading Report received from the PED: Cindy filed an appeal with the State challenging the "C" grading NMSA received. Basis for the appeal was some of Santa Fe Public Schools' data was used for the grade NMSA received. NMSA Stars data reported to the State is being checked to assure accuracy. PED is not recognizing the College Board scores of NMSA. This is being investigated to assure correct information is being recorded. A decision regarding NMSA's appeal is expected to be received by February

10, 2012. Dr. McLeod has been contracted and has been working with teachers regarding protocol and procedures.

- Graduation protocol. Cindy has been working with faculty, parents and Dr. McLeod on the graduation protocol. Details will be forthcoming to the Governing Counsel. Discussion ensued regarding the venue for graduation and the key note speaker.
- Graduation Policy. Cindy presented the Graduation Policy with noted changes from previous versions.
- **Garrett Thornburg made a motion to approve the Graduation Policy with the discussed changes. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 4-0.**
- NMSA College Acceptance. Cindy presented an update on College Applications and Acceptance of NMSA students. Faculty and the counselor are providing assistance to all seniors in submitting applications and recommendation letters.

### **ADMISSIONS REPORT**

- Cindy provided an Admissions report. Governing Council recommended more energy be put into the marketing and advertisement of admissions. It was recommended that a checklist and CD be created for distribution that contains all information and applications needed for prospective applicants.

### **EXECUTIVE SESSION**

- **Garrett Thornburg made a motion to go into Executive Session to discuss facilities. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 3-0.**

Roll Call was taken by Christina Aranda Martinez at 1:38 p.m. to move into Executive Session:

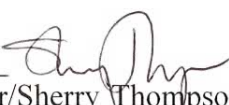
Greg Hunt  
Garrett Thornburg  
Catherine Oppenheimer

### **END EXECUTIVE SESSION**

Discussion in Executive Session regarding facilities concluded at 2:35 p.m. No action and no votes were taken during Executive Session.

- **Garrett Thornburg made a motion to adjourn the Board Meeting. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 3-0.**

There being no further business of the Council Members, the meeting was adjourned at 2:36 p.m.

  
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Christina Aranda Martinez, Office Manager/Sherry Thompson, Council Member, New Mexico School for the Arts