

**Combined Meeting of the NMSA-Charter School Governing Council and  
NMSA-Art Institute Board of Directors**

**Tuesday, December 13, 2011 1:00 – 4:00 PM  
Inn on the Alameda  
303 East Alameda 87501**

**Agenda**

[Teal for Charter School Action, Orange for Art Institute Action]

- I. **Call To Order for NMSA-Charter School; Call To Order for NMSA-Art Institute**
- II. **Public Forum**
- III. **Approval of NMSA-Charter School November 8, 2011 Minutes;  
Approval of NMSA-Art Institute September 28, 2011 Minutes**
- IV. Viewing of new NMSA Promotional Video
- V. Governing Council and NMSA-Art Institute Board Chair Section Catherine Oppenheimer
  - a. **Welcome of new NMSA-Art Institute Board Member Laurie Arnold**
  - b. Report of Art Institute Board Nominating Procedures,  
**Action: Approval of procedures**
  - c. Presentation of new Art Institute Board Orientation Book Table of Contents
  - d. Legislative Update by J.D. Bullington
- VI. Art Institute Executive Director Section Adelma Hnasko
  - a. Introduction of new NMSA Staff: Natalia Chavez and Christina Yamishiro
  - b. Introduction of Stephanie Wilton, NMSA Adult Resident Assistant, and Aspen, Residential Student.
  - c. Residential Program Update, **Action: Approval to adopt new food services plan**
  - d. Arts Programming Update and Presentation of Arts Curricula
  - e. Presentation of new NMSA Logo and Name Change for NMSA-Art Institute,  
**Action: Approval of amendment to the Articles of Incorporation for all legally binding documents**
  - f. Presentation of Volunteer Policy, **Action: Approval of policy**
  - g. Presentation of Confidentiality Agreement: **Action: Approval of policy**
  - h. Long Range Planning Report by Catherine Oppenheimer
    1. Presentation of adapted Mission, Statement of Purpose, and Goals,  
**Action: Adoption of new language, Action: Adoption of new language**
    2. Proposal and Discussion of Long Range Planning process, including campaign and building project, **Action: Approval of proposed building and campaign structure, including staffing**
    3. Facility Update by Suzanne Barker Kalangis
- VII. Charter School Principal Section Cindy Montoya
  - a. Principal's Report
  - b. Admissions Report
  - c. Presentation of Search and Seizure Policy, **Action: Approval of Policy, Action: Approval of Policy**
  - d. Presentation of AP Resolution, **Action: Approval of Resolution, Action: Approval of Resolution**

- e. Presentation of Graduation Policy, **Action: Approval of Policy, Action: Approval of Resolution**
- f. Presentation of Attendance Policy, **Action: Approval of Policy, Action: Approval of Resolution**
- g. Open Meetings Act Resolution, **Action: Approval of Resolution, Action: Approval of Resolution**

VIII. Art Institute Director of Development Section

Julie Bernard Gomez

- a. Development Report
- b. Income Overview
- c. Gala Plans: May 11 – Call to Action
- d. Parent Development Fund, **Action: Approval of fund**

IX. Business Manager Section

Charles Galbraith

- a. **Business Manager Report for Charter School**
- b. **Approval of Budget Adjustment Requests (BAR) if any are required**
- c. **Business Manager Report for NMSA-Art Institute**
  - 1. Statement of financial position
  - 2. Statement of activities variance report
  - 3. Credit Card, **Action: Approval of Art Institute credit card for Adult Resident Assistant**
  - 4. Signator, **Action: Approval of Julie Gomez as signator on Art Institute account**
  - 5. Presentation of annual calendar for finance committee meetings, including budget building

X. New Business

XI. **Adjourn; Adjourn**