

SCHOOL FOR THE ARTS –NM AND NEW MEXICO SCHOOL FOR THE ARTS

Combined Annual Board Meeting

Thursday, June 30, 2011, 1:00 – 3:00 PM

Inn on the Alameda
303 E. Alameda
Santa Fe, NM 87501

Agenda

- I. Public Forum
- II. Call to order Catherine Oppenheimer, Chair
- III. **NMSA:** Approval of Minutes Catherine Oppenheimer
 - NMSA May 10, 2011 Minutes
- IV. **SA-NM:** Executive Director’s Report Adelma Hnasko
 - State of the School Overview and Arts Program Update:
 - Dance Department
 - Music Department
 - Theater Department
 - Visual Arts Department
 - Outreach Report Adelma Hnasko
 - Residential Program Report Adelma Hnasko
 - Operations Report: Adelma Hnasko
 - Approval of Employee Handbook
 - Discussion of Organizational Chart, Job Descriptions, Letters of Agreement
 - Long Range Planning Process: Adelma Hnasko/Cindy Montoya
 - Long Range Plan Vision overview
 - NMSA-SA-NM Visibility Plan
- V. **SA-NM:** Development Report Julie Gomez
 - Brief Overview
 - Development Plan Draft
- VI. **NMSA/SA-NM:** Upcoming Events and Proposed Meetings Adelma Hnasko/Julie Gomez
 - 2011-2012 Approved NMSA Governing Council Cindy Montoya
 - and Proposed SA-NM Board Meetings
 - 2011-2012 Committee Schedule Draft
 - 2011-2012 NMSA/SA-NM Calendar

- VII. **NMSA/SA-NM: Finance Report**
- Approval of Voluntary Arts Fee Adelma Hnasko
 - Approval of 2011-2012 Budget Charlie Galbraith
 - Cash Flow 2011-2012 SA-NM and NMSA Charlie Galbraith
 - Approval of Budget Adjustment Request Charlie Galbraith
- VIII. **NMSA: Admissions Report** Adelma Hnasko
- IX. **NMSA: Principal** Cindy Montoya
- Review of Administrative Tasks
 - Principal Report
 - Staff In-service June 6 and 7
 - Education Plan for Student Success (EPSS) Draft
 - Staff Updates
 - HR Manual
 - Enrollment Summary
 - Student Survey
 - Technology Survey
 - Short Cycle Assessments
 - Standards Based Assessments
 - Pre-Registration
 - PEC Report
 - PED Report
 - Grade Change Policy
 - Transportation
 - Celebration
- X. **NMSA/SA-NM: Compliance:**
- Grade Change Policy
 - Unanimous Written Consent in Lieu of Special Meeting of Directors of NMSA re: re-election of the Board Members
 - Unanimous Written Consent in Lieu of Special Meeting of Directors of SA-NM re: re-election of the Board Members
 - First Amended Conflict of Interest Policy Annual Statement – NMSA
 - First Amended Conflict of Interest Policy Annual Statement – SA-NM
- XI. EXECUTIVE SESSION
- Facilities Discussion
- XII. Discussion/Action Items from Closed Session Catherine Oppenheimer
- XIII. Adjourn Catherine Oppenheimer