

NEW MEXICO SCHOOL FOR THE ARTS Charter School & Art Institute
Art Institute Board of Directors and Charter School Governing Council Combined Meeting

Tuesday, December 11, 2012 · 1:00 to 4:00 pm
Inn & Spa at Loretto · 211 Old Santa Fe Trail · Santa Fe, NM 87501

Minutes
Approved

Catherine Oppenheimer called the combined meeting to order at 1:01 pm.

In attendance were NMSA Council Members:

Catherine Oppenheimer, Chair
Sherry Thompson, Vice Chair
Paula Tackett

Council Members Absent:

Vickie Sewing
Greg Hunt

NMSA Charter School Staff present:

Cindy Montoya, Principal
Christina Yamashiro, Business Manager
Gayle McGuiness, School Secretary/Office Manager
Loretta Armstrong, Assistant Business Manager

NMSA Art Institute Staff:

Katy Phebus, Arts Coordinator
Riis Gonzales, Director, Art Institute
Julie Gomez, Director of Development
Natalia Chavez, Development & Communications Coordinator

Student and Art Chair Presentations:

Students presentations were introduced by Cindy Montoya. Stewart Ottersberg (Junior/Music), Jane Tremblay (Freshman/Music), and Desiree Herberger (Sophomore/ Music) presented vocal selections. Natachee Momaday-Grey (Senior/Theater) presented her original monologue.

Approval of NMSA-Charter School Agenda

- **Sherry Thompson made a motion to approve the Agenda, Paula Tackett seconded the motion. The motion passed with a unanimous vote of 3-0.**

Public Forum:

Catherine Oppenheimer asked if there were any individuals requesting a Public Forum. No members of the public were present.

Approval of NMSA-Charter School November 6, 2012 meeting minutes.

- **Sherry Thompson made a motion to approve the minutes as submitted, Paula Tackett seconded. There was a unanimous vote of 3-0 to approve the minutes**

Approval of NMSA-Charter School November 15, 2012 meeting minutes:

- **Paula Tackett made a motion to approve the minutes as presented. Sherry Thompson seconded the motion. Motion passed with a 3-0 unanimous vote.**

Governing Council & Board of Directors Chair Section

Catherine Oppenheimer welcomed new NMSA-Art Institute Board Member Nick Franklin and new Governing Council member Paula Tackett.

All meeting participants briefly introduced themselves.

Riis shared admissions information with all present.

ACTION ITEMS

Catherine Oppenheimer introduced Doddie Espinosa. Ms. Espinosa is a former dancer, has experience with the NDI in-school programs, and is a public school administrator. Catherine recommended Doddie become a member of the NMSA Governing Council.

- **Paula Tackett made a motion to approve Doddie Espinosa as a Governing Council Member. Sherry Thompson seconded the motion. Motion passed with a 3-0 unanimous vote.**

Catherine Oppenheimer made a recommendation to have Vickie Sewing (who was not in attendance) serve as Secretary of the Governing Council

- **Sherry Thompson made a motion to approve Vickie Sewing as Governing Council Secretary. Paula Tackett seconded the motion. Motion passed with a 4-0 vote.**

Cindy Montoya recommended that the Council approve the changes to the Council Membership: JD Bullington no longer being a Council Member and Doddie Espinosa as a new member.

- **Paula Tackett made a motion to approve NMSA-Charter School Governing Council changes.**
- **Sherry Thompson seconded the motion. Motion passed with a 4-0 unanimous vote.**

Charter School Principal Section

Cindy Montoya acknowledged effective collaboration between the Art Institute and the Charter. She recognized the contributions of Riis Gonzales, Julie Gomes, Natalia Chavez and Katy Phebus.

- Ninth grade academy has been a great success as indicated by the number of students who are having success in the classroom. Teachers are focusing on the soft skills that students need to achieve to be successful in school. Lisa Oberteuffer and Eric Crites are the instructors in this class.
- In January, Senior Seminar, Math Lab, and two teacher assignments will change to better support those students who are struggling in reading and writing.
- Dr. Mary McLeod has been hired as Assistant Principal in charge of instruction.
- NMSA Charter Renewal Process and Timeline Update: In October 2013, NMSA must submit a Charter application for renewal. An A or B grading for the current school year will be crucial. On December 14, 2013 PED will let us know if they have accepted our Charter. We will make every effort to have everything complete early.

Business Manager Section

- Christina Yamashiro reported that the Charter School Charter School is doing fine financially. Even with the recent hire of Dr. Mary McLeod as Assistant Principal.
- There are no BARS needing approval.

Action Item:

- Christina Yamashiro stated that the Cellular Phones Policy needed to be approved, even though no Faculty or Staff currently have a cell phone paid for by NMSA.
- **Paula Tackett made a motion to approve the Cellular Phones Policy. Doddie Espinosa seconded the motion. There was a unanimous vote of 4-0**

New Business

Sherry Thompson made a motion to go into Executive Session

Executive Session

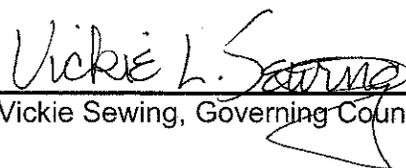
- **Paula Tackett made a motion to move into Executive Session for the purposes of discussing personnel and facilities issues. Doddie Espinosa seconded the motion.**
- **Roll call was taken by Gayle McGuinness**

Catherine Oppenheimer	Yes
Paula Tackett	Yes
Sherry Thompson	Yes
Doddie Espinosa	Yes

The Governing Council moved into Executive Session at 3:10 pm to discuss personnel and facilities issues. The Governing Council moved out of Executive Session at 3:47 pm. No action was taken.

ADJOURNMENT

Catherine Oppenheimer adjourned the meeting at 4:00 pm.

 2/5/13	
Gayle McGuinness, Secretary/Date Secretary/Date	Vickie Sewing, Governing Council