

**NEW MEXICO SCHOOL FOR THE ARTS**  
Governing Council Meeting  
Tuesday, March 5, 2013 at 1:00 PM- 3:00 PM  
New Mexico School for the Arts—Charter School  
131 Nusbaum  
Santa Fe, NM 87501

**Meeting Minutes - *Approved***

- I. Catherine Oppenheimer called the meeting to order at 1:00 pm.

**In attendance were NMSA Council Members:**

Catherine Oppenheimer, Chair  
Sherry Thompson, Vice Chair  
Greg Hunt, Treasurer  
Doddie Espinosa, Member (via phone)  
Paula Tackett, Member

**Absent NMSA Council Members:**

Vickie Sewing, Member

**NMSA Charter School Staff present:**

Christina Yamashiro, Business Manager  
Gayle McGuinness, School Secretary/Office Manager

**NMSA Art Institute Staff Present:**

Riis Gonzales, Director, Art Institute

- II. **Approval of Agenda:** Catherine Oppenheimer

Paula Tackett made a motion to approve the March 5, 2013 Agenda. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 5-0.

- III. **Public Forum**

Catherine Oppenheimer asked if there were any individuals requesting a Public Forum. No public in attendance.

- IV. **Approval of February 5, 2013 Meeting Minutes** Catherine Oppenheimer

Paula Tackett made a motion to approve the February 5, 2013 Meeting Minutes. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 5-0.

- V. **Business Manager Finance Report** Christina Yamashiro

- A. Financial Statements – no discussion
- B. Budget Process – no discussion
- C. **Action Item: Approval of BARS**

**BARs (Budget Adjustment Request)**

- The increase BAR 509-000-1213-0017-I submitted for your approval is to adjust the IDEA-B budget to account for this fiscal year's final allocation and a prior year's allocated carryover. The total amount of the increase for IDEA-B is \$12,331.

- The increase BAR 509-000-1213-0085-I submitted for your approval is the direct allocation of the 2013 Final SB-9 State Match guarantee in the amount of \$4,083. These funds are allocated to the school through the Capital Outlay Bureau.
- The increase BAR 509-000-1213-0020-I submitted for your approval is to adjust the Title II budget to account for this fiscal year's final allocation and a prior year's allocated carryover. The total amount of the increase for Title II is \$2,997.

**Greg Hunt made a motion to approve BAR 509-000-1213-0017-I, BAR 509-000-1213-0085-I and BAR 509-000-1213-0020-I. Paula Tackett seconded the motion. The motion passed with a unanimous vote of 5-0.**

**VI. Executive Session**

Catherine Oppenheimer

**Sherry Thompson made a motion to move into Executive Session for the purpose of discussing Facilities. Paula Tackett seconded the motion. A roll call was taken by Gayle McGuinness:**

Catherine Oppenheimer	Yes
Greg Hunt	Yes
Paula Tackett	Yes
Sherry Thompson	Yes
Doddie Espinosa	Yes

The Governing Council moved into Executive Session at 1:03 to discuss Facilities. No action was taken and only facilities were discussed.

**Greg Hunt made a motion to end the Executive Session. Paula Tackett seconded. Gayle McGuinness took roll with a unanimous vote to end the Executive Session:**

Catherine Oppenheimer	Yes
Greg Hunt	Yes
Paula Tackett	Yes
Sherry Thompson	Yes
Doddie Espinosa	Yes

Discussion in Executive Session concluded at 1:30 and no action was taken.

**VII. Adjournment**

Catherine Oppenheimer

**Greg Hunt made a motion to adjourn the meeting. Paula Tackett seconded the motion. The motion passed with a 5-0 unanimous vote.**

Catherine Oppenheimer adjourned the meeting at 1:30 pm

Gayle McGuinness 5/7/13      Vickie Sewing 5/7/13  
 Gayle McGuinness, Secretary/Date      Vickie Sewing, Governing Council, Secretary, Date

March 5, 2013 NMSA Charter School Governing Council Minutes

Date approved: 5/7/13      Signatures ✓      Web page post: \_\_\_\_\_