

**NEW MEXICO SCHOOL FOR THE ARTS**  
Governing Council Meeting  
Tuesday, October 1, 2013 at 1:00 – 3:00 pm  
New Mexico School for the Arts—Charter School  
131 Nusbaum  
Santa Fe, NM 87501  
Meeting Minutes - *Approved*

*New Mexico School for the Arts, Art Institute and Charter School assists passionate young artists in developing their full potential through a rigorous mastery arts and academic education.*

- I. Catherine Oppenheimer called the meeting to order at 1:40 pm.

**In attendance were NMSA Council Members:**

Catherine Oppenheimer, Chair  
Sherry Thompson, Vice Chair  
Greg Hunt, Treasurer  
Paula Tackett, Member  
Doddie Espinosa, Member

**NMSA Council Members Absent:**

Trina Raper, Member  
Vickie Sewing, Secretary

**NMSA Charter School Staff Present:**

Gayle McGuinness, Office Manager  
Mary McLeod, Assistant Principal  
Cindy Montoya, Principal  
Christina Yamashiro, Business Manager

**NMSA Art Institute Staff Present:**

Riis Gonzales, Director

**Other Guests**

Joey Chavez  
SY2013-14 Student Council

- II. **Approval of Agenda** Catherine Oppenheimer
- **Greg Hunt made a motion to approve the October 1, 2013 Agenda. Paula Tackett seconded the motion. The motion passed with a unanimous vote of 5-0**
- III. **Public Forum**  
Catherine Oppenheimer asked if there were any individuals requesting a Public Forum.
- No public were present.

- IV. **Approval of September 10, 2013 Meeting Minutes** Catherine Oppenheimer
- **Paula Tackett made a motion to approve the September 10, 2013 Meeting Minutes. Greg Hunt seconded the motion. The motion passed with a 5-0 unanimous vote.**

- VI. Introduction of Student Council Officers Cindy Montoya/Joey Chavez
- The 2013-2014 Student Council Members were introduced to the Governing Council. They are: Sarah Colvin, President; Eugene Matias, Vice-President; Kendra Carmona, Treasurer; Alyssa Mutz, Freshmen Rep; Gabe Kessler, Sophomore Rep; Amelia Adcock, Sophomore Rep; Jessie Dickter, Junior Rep; Telo Hoy, Junior Rep; Vlada Yaramenko, Senior Rep; Tielara Webb, Sophomore Rep.

The Student Council works on many student functions throughout the year including Coffeehouses, dances and Prom. Their first event is a Coffeehouse scheduled for Friday, October 11, 2013 at 7:00 pm.

- VII. Principal's Report Cindy Montoya

Dr. Mary McLeod gave the Council an update on the policy work that she and Paula Tackett have been completing. All current policies will now have a parallel structure and succinct language. Dr. McLeod and Paula Tackett will then review the necessary policies referred to in the the HR Manual and Student/Family Handbook.

- A. Technology Plan Update Christina Yamashiro
- Christina Yamashiro presented the updated Technology Plan. She indicated that it is a good document that will be updated regularly. They are currently seeking parent representation on the committee.
- B. SY2013-14 Goals
- Cindy Montoya guided the Council through a PowerPoint presentation on the SY 2013-14 goals.
1. Culture: The school is less focused on disciplinary measures, and more positive reinforcement. NMSA now has Coffee and Conversation with the Principal meetings, and we have hired a Behavioral Specialist. The NCA site visit has been postponed to fall, 2014, but is still in process. The 2014 Graduating class will be represented by a Valedictorian and Salutatorian. The 2015 Graduating class will have to 'audition' in order to speak at Graduation. This is the year of the 360 and CSI -Continuous School Improvement.
  2. Technology: the update was given by Christina Yamashiro
  3. A-F Report Card
  4. Charter Renewal
- C. Student Achievement Data
- A document was distributed regarding student proficiency, based on SBA, looking at whether a student is on track to graduate.
- D. EPSS
- The topic along with Common Core and Teacher Evaluations will continue at a work

session prior to the December Governing Council Meeting.

VIII. Business Manager Finance Report Christina Yamashiro

A. Financial Statements

Christina Yamashiro stated that the Finance Committee met prior to this meeting and reviewed the financial statements in detail. During the month of October, she will be reviewing the Internal Control Policy.

B. Action Items:

a. **Approval of BARS**

The transfer BAR 509-000-1314-0005-T, submitted for your approval and mentioned above, is to correct the original budget submitted for (SB9) fund 31700, which did not account for Santa Fe County collection fees assessed on monthly revenue deposits.

Sherry Thompson made a motion to increase the above mentioned BARS. Paula Tackett seconded the motion. There was a vote of 5-0 to approve the BARS.

b. **Approval of IT Assistant Salary Schedule**

- Paula Tackett made a motion to approve the IT Assistant Salary Schedule. Doddie Espinosa seconded the motion. The motion carried with a vote of 5-0.

IX. Action Items: Catherine Oppenheimer

A. **Approval of Revised Governing Council Members Selection Policy**

- Sherry Thompson made a motion to approve the Revised Governing Council Members Selection Policy as amended. Doddie Espinosa seconded the motion. There was a vote of 5-0 to approve the policy.

B. **Approval of Policies Amended to address format, typos, and title corrections.**

- Paula Tackett made a motion to approve the list of 'Policies Amended' to address format, typos, and title corrections. Greg Hunt seconded the motion. The motion carried with a unanimous vote of 5-0.

IX. Art Institute Director's Report Riis Gonzales

A. Residential Update

Riis Gonzales stated that two additional students have applied since the last update, with a current count of six students.

B. Admission's Update

Applications continue to stream in. There are 64 to date.

Outreach will begin this month, with 25 events scheduled compared to 15 last year.

XI. Executive Session Catherine Oppenheimer

No Executive Session was necessary.

X. Adjournment

Sherry Thompson made a motion to adjourn the meeting. Doddie Espinosa seconded the motion.

**The motion passed with a 5-0 Unanimous vote.**

The meeting was adjourned at 3:05 PM.



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Gayle McGuiness, Secretary/Date

Vickie Sewing, Governing Council Secretary/Date

October 1, 2013 NMSA Charter School Governing Council Minutes

Date Approved: \_\_\_\_\_  
\_\_\_\_\_

Signatures: \_\_\_\_\_

Web page Post: