

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Tuesday, December 10, 2013 6:00 – 8:00 pm
New Mexico School for the Arts—Charter School
213 Nusbaum St.
Santa Fe, NM 87501

New Mexico School for the Arts, Art Institute and Charter School assists passionate young artists in developing their full potential through a rigorous mastery arts and academic education.

Meeting Minutes - Approved

- I. Call to Order Sherry Thompson

Sherry Thompson called the Governing Council Meeting to order at 6:00 pm.

In attendance were NMSA Council Members:

Sherry Thompson, Vice Chair
Greg Hunt, Treasurer
Vickie Sewing, Secretary
Trina Raper, Member
Doddie Espinosa, Member – via phone until 6:45 pm
Paula Tackett, Member

NMSA Council Members Absent:

Catherine Oppenheimer, Chair

NMSA Charter School Staff Present:

Cindy Montoya, Principal
Gayle McGuinness, Office Manager
Christina Yamashiro

NMSA Art Institute Staff Present:

Riis Gonzales

Public in Attendance:

None

- II. Approval of Agenda Sherry Thompson

Vickie Sewing made a motion to approve the agenda. Greg Hunt seconded the motion. The motion passed with a 6-0 unanimous vote.

III. Public Forum Sherry Thompson

Sherry Thompson asked if there were any individuals requesting a Public Forum.

No public were in attendance.

IV. **Approval of November 7, 2013 Meeting Minutes** Sherry Thompson

Greg Hunt made a motion to approve the November 7, 2013 meeting minutes. Paula Tackett seconded the motion. The motion carried with a 6-0 unanimous vote.

V. **Approval of November 15, 2013 Meeting Minutes** Sherry Thompson

Greg Hunt made a motion to approve the November 15, 2013 meeting minutes. Paula Tackett seconded the motion. The motion carried with a 6-0 unanimous vote.

VI. **Approval of November 21, 2013 Meeting Minutes** Sherry Thompson

Greg Hunt made a motion to approve the November 21, 2013 meeting minutes. Paula Tackett seconded the motion. The motion passed, with a vote of 6-0.

VII. **Approval of Work Session Date** Sherry Thompson

Paula Tackett made a motion to approve January 15, 2014 as a date for the Governing Council to have a work session. It will take place at the NMSA Dorms from 1:00 – 4:00 pm. Vickie Sewing seconded the motion. The motion passed, with a vote of 6-0.

VIII. Principal's Report Cindy Montoya

A. Student Achievement Data

Cindy reviewed the Explore Test results of our current sophomores, who tested in November 2012 and April, 2013, and showed improvement in all areas and meet the college ready benchmarks.

B. Renewal Update

On December 12 or 13, 2013, the Charter School Division will be making a recommendation to PEC that the School's charter be renewed. The next step is for us to sit with members of the Commission to negotiate our benchmark goals. This is due to take place between January and May of 2014.

IX. Business Manager Finance Report

A. Financial Statements

Christina reported that the Finance Committee met earlier in the day and the main topics of discussion were the lunch program, looking at the 2014-2015 budget and

beyond and our unencumbered funds.

B. Action Items:

**a. Approval of BARs
BARs (Budget Adjustment Request)**

The initial budget BAR 509-000-1314-0009-IB, submitted for your approval, is to add to the school's budget a fund for dual credit instructional materials. Included with a copy of the BAR is a letter from PED supporting the allocated amount.

Greg Hunt made a motion to approve the BAR as submitted. Paula Tackett seconded the motion. The motion passed with a unanimous vote of 6-0.

X. Art Institute Director's Report Riis Gonzales

A. Admission's Update

Riis reported that we have received over 90 applications to date, with a goal of 150 by the January 17, 2014. We continue to struggle to secure students from State Districts 1 and 2. There have been 11 inquiries for our residential program.

Outreach this year has been very successful, with 20 outreach dates so far this school year and another 5 scheduled.

It was suggested the members of both the Governing Council and the Board of Director's participate in the Audition process. Riis will follow up on this.

XI. Governing Council Discussions Sherry Thompson

Sherry began the discussion by letting the Council know that she was aware that some faculty and staff members did not feel safe in school. She would like it added as an agenda item for the February meeting. Sherry also requested that staff bring recommendations to that meeting.

XII. Executive Session Sherry Thompson

Personally Identifiable Student Information

Paula Tackett made a motion to go into Executive Session to discuss Personally Identifiable Student Information. Vickie Sewing seconded the motion.

A roll call was taken by Gayle McGuinness.

| | | |
|---------------------------------|-------------------|------------------|
| Catherine Oppenheimer | <u> X </u> Yes | <u> </u> No |
| Sherry Thompson | <u> X </u> Yes | <u> </u> No |
| Greg Hunt | <u> X </u> Yes | <u> </u> No |
| Vickie Sewing | <u> X </u> Yes | <u> </u> No |
| Doddie Espinosa - not available | <u> </u> Yes | <u> </u> No |
| Trina Raper | <u> X </u> Yes | <u> </u> No |
| Paula Tackett | <u> X </u> Yes | <u> </u> No |

The Governing Council moved into Executive Session at 6:51 pm in order to discuss Personally Identifiable Student Information.

Paula Tackett made a motion to exit Executive Session. Greg Hunt seconded the motion.

A roll call was taken by Gayle McGuiness.

| | | |
|-------------------------------|-----------------------------------------|-----------------------------|
| Sherry Thompson | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Greg Hunt | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Vickie Sewing | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Doddie Espinosa not available | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Trina Raper | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Paula Tackett | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Discussion in Executive Session concluded at 7:20 pm with only Personally Identifiable Student Information discussed. No action was taken.


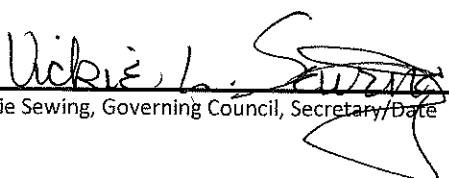
XIII. Adjournment

Sherry Thompson

Paula Tackett made a motion to adjourn the meeting. Vickie Sewing seconded the motion.

The motion passed with a 5-0 Unanimous vote.

The meeting was adjourned at 7:40 pm.

 2/13/14 

Gayle McGuiness, Secretary/Date Vickie Sewing, Governing Council, Secretary/Date

Dec 10, 2013 NMSA Charter School Governing Council Minutes

Date Approved: 2/13/14 Signatures: ✓ Web page Post: _____