

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Tuesday, March 4, 2014 1:00 – 3:00 pm
New Mexico School for the Arts—Charter School
131 Nusbaum St.
Santa Fe, NM 87501

New Mexico School for the Arts provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

Meeting Minutes - *Approved*

- I. Call to Order Catherine Oppenheimer

Catherine Oppenheimer called the Governing Council Meeting to order at 1:01 pm.

In attendance were NMSA Council Members:

Catherine Oppenheimer, Chair
Sherry Thompson, Vice Chair
Greg Hunt, Treasurer
Vickie Sewing, Secretary
Trina Raper, Member
Paula Tackett, Member

NMSA Council Members Absent:

Doddie Espinosa, Member

NMSA Charter School Staff Present:

Cindy Montoya, Principal
Gayle McGuinness, Office Manager
Christina Yamashiro, Business Manager
Dan Newell, Faculty

NMSA Art Institute Staff Present:

Riis Gonzales, Director, Art Institute

Public in Attendance:

Linda Aikin, representing Drury Hotel

- II. Approval of Agenda Catherine Oppenheimer

Vickie Sewing made a motion to approve the Agenda with the following amendments: removing Approval of Charter Contract and removing Approval of Performance Framework and removing Facilities Master Plan. Paula Tackett seconded the motion. The motion passed with a 6-0 unanimous vote.

- III. Public Forum Catherine Oppenheimer

Catherine Oppenheimer asked if there were any individuals requesting a Public Forum.

No public were in attendance, except for Linda Aikin who attended to present on behalf of Drury Hotel.

IV. **Approval of February 13, 2014 Meeting Minutes** **Catherine Oppenheimer**

Paula Tackett made a motion to approve the February 13, 2014 meeting minutes. Trina Raper seconded the motion. The motion carried with a 6-0 unanimous vote.

V. **Presentation by Drury Hotel Personnel** **Riis Gonzales**

Riis Gonzales introduced Linda Aikin to the Council. She spoke briefly about the new hotel and its desire to obtain a liquor license for the premises, indicating that letters have already been received from various faith communities in the area.

The Governing Council stated that they take no position regarding the request.

VI. **Approval of May Governing Council Meeting Date Change** **Catherine Oppenheimer**

Paula Tackett made a motion to remove the Combined Board Meeting of May 29, 2014 from the calendar. Greg Hunt seconded the motion. The motion carried 6-0, a unanimous vote.

VII. **Business Manager Finance Report** **Christina Yamashiro**
A. **Financial Statements**

A discussion was held on this year's estimated cash carryover compared to last year's and how that might impact the FY15 budget. Christina reminded the Governing Council that there were still important factors to the budget that were still unknown, such as the unit value, and expected to be revealed at the Spring Budget at the end of March. Christina went over actual to budget spending for all functions of the Operating fund, and all other funds. All funds are monitored and show no sign of overspending when looking at encumbrances at this time.

B. **Action Items:**

a. **Approval of BARs**

BARs (Budget Adjustment Request)

The increase BAR 509-000-1314-0016-I, submitted for approval, is to increase the SB-9 fund's budget due to a direct allocation of the 2014 Final SB-9 State Match guarantee. A copy of the award letter is included with the BAR in the report.

The increase BAR 509-000-1314-0017-I, submitted for approval, is to increase the Private Grants fund. It is a grant from the Lannan Foundation made to NMSA to support a creative writing program. This increase, in the amount of \$14,800, is to pay for creative writing classes taught by Monika Cassel.

Greg Hunt made a motion to approve the BARs as submitted. Paula Tackett seconded the motion. The motion passed with a unanimous vote of 6-0.

b. **Approval of Chief Procurement Officer**

Paula Tackett made a motion to approve that Loretta Armstrong to the position of Chief Procurement Officer, with Christina Yamashiro as her backup. Vickie Sewing seconded the motion. The motion passes with a unanimous vote of 6-0.

c. Approval of Safety Plan

Paula Tackett made a motion to approve the Safety Plan. Catherine Oppenheimer seconded the motion. The motion carried with a 6-0 unanimous vote.

VIII. Principal's Report

Cindy Montoya

- A. Cindy Montoya provided a written report to the Governing Council and touched briefly on the following topics: Site Council, technology, and Graduation
- B. Review of Student and Parent Surveys

Dan Newell, through a PowerPoint Presentation, gave the Council a comprehensive overview of the results of the Student Survey that was administered on Next Step Planning Day.

Paula Tackett left the meeting.

IX. Art Institute Director's Report

Riis Gonzales

- A. Admission's Update

Riis Gonzales reported to the Council that the first round of auditions had taken place on the previous weekend and would be followed by two consecutive Friday and two consecutive weekend auditions.

Riis reported that an outreach event in Roswell on March 1 and 2 that was very successful.

X. Executive Session

Catherine Oppenheimer

An Executive Session did not take place.

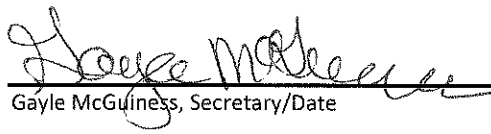
Catherine Oppenheimer left the meeting.

XI. Adjournment

Catherine Oppenheimer

Vickie Sewing made a motion to adjourn the meeting. Trina Raper seconded the motion. The motion passed with a 4-0 Unanimous vote.

The meeting was adjourned at 3:03 pm.

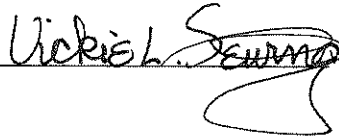


Gayle McGuinness, Secretary/Date

Vickie Sewing, Governing Council, Secretary/Date

March 4, 2014 NMSA Charter School Governing Council Minutes

Date Approved: 4-1-14

Signatures:  Web page Post: _____