

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Monday, July 15, 2013 9:00 – 10:00 am
131 Nusbaum St.
Santa Fe, NM 87501

Minutes - *Approved*

- I. Catherine Oppenheimer called the meeting to order at 9:08 am.

In attendance were NMSA Council Members:

Catherine Oppenheimer, Chair
Vickie Sewing, Secretary
Paula Tackett, Member
Greg Hunt, Treasurer
Doddie Espinosa, Member

NMSA Council Members absent:

Sherry Thompson, Vice Chair

NMSA Charter School Staff Present:

Christina Yamashiro, Business Manager
Gayle McGuiness, Office Manager

NMSA Art Institute Staff Present:

Riis Gonzales

- II. **Approval of July 15, 2013 Agenda**

- **Paula Tackett made a motion to approve the July 15, 2013 Agenda. Greg Hunt seconded the motion. The motion passed with a unanimous vote.**

- III. **Approval of June 21, 2013 Meeting Minutes**

- **Greg Hunt made a motion to approve the June 21, 2013 Meeting Minutes. Paula Tackett seconded the motion. The motion passed with a 5-0 unanimous vote.**

- IV. **Public Forum**

Catherine Oppenheimer

- Catherine Oppenheimer asked if there were any individuals requesting a Public Forum. Charles Galbraith was in attendance but did not speak at the Public Forum.

- V. **Action Items:**

- A. Approval of HR Manual**

Catherine Oppenheimer

Vickie Sewing made a motion to approve the HR Manual with several suggested edits. Paula Tackett seconded the motion. The motion carried with a unanimous vote of 5-0.

B. Approval of Student and Family Handbook Catherine Oppenheimer

Paula Tackett made a motion to approve the Student and Family Handbook subject to minor corrections. Vickie Sewing seconded the motion. The motion carried with a 5-0 unanimous vote.

C. Approval of Facilities Master Plan.

Charles Galbraith gave a brief overview of the Facilities Master Plan. He suggested when we are closer to getting a permanent facility, that a group from NMSA should visit nex+Gen Academy in Albuquerque.

Greg Hunt made a motion to approve the Facilities Master Plan. Paula Tackett seconded the motion. The motion passed with a 5-0 unanimous vote.

Catherine Oppenheimer took a moment to celebrate our 'A' rating, stating that the Principal's Report clearly shows advancements in SBA. She attributes the progress to hard work, an innovative curriculum and amazing work by our leadership, the faculty, staff and Board Members

VI. Business Manager Finance Report: Christina Yamashiro

- **A. Financial Statements:** Details are attached. Christina Yamashiro reported that the financial records for April and May were attached. At the next Governing Council meeting in August, the report will include the end-of-the-year unaudited financials.
- **Action Items:**
Approval of BAR - The increase BAR 509-000-1314-0001-I, submitted for your approval, is to increase the operating budget by \$12,778, due to a FY 13 Maintenance of Effort – Special Education Allocation.

Greg Hunt made a motion to BAR 509-000-1314-0001-I. Doddie Espinosa seconded the motion. The motion carried with a 5-0 unanimous vote.

VII. Executive Session Catherine Oppenheimer

- **Paula Tackett made a motion to move into Executive Session for the purpose of discussing Facilities, Litigation, Personally Identifiable Student Information, Parent Letter and Personally Identifiable Student Information, Principal Response to Parent Letter. Vickie Sewing seconded the motion. A roll call was taken by Gayle McGuiness:**

Vickie Sewing yes
Paula Tackett yes

Catherine Oppenheimer yes
Greg Hunt yes
Doddie Espinosa yes

The Governing Council moved into Executive Session at 10:06 am in order to discuss Facilities, Litigation, Personally Identifiable Student Information, Parent Letter and Personally Identifiable Student Information, Principal Response to Parent Letter

- **Paula Tackett made a motion to end the Executive Session. Greg Hunt seconded the motion. Gayle McGuinness took roll with a unanimous vote to end the Executive Session:**

Vickie Sewing yes
Paula Tackett yes
Catherine Oppenheimer yes
Greg Hunt yes
Doddie Espinosa yes

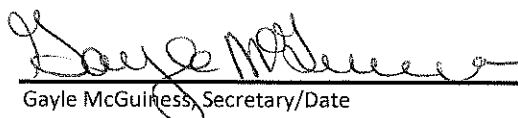

Discussion in Executive Session concluded at 10:36 am with no action taken.

VIII. Adjournment

Catherine Oppenheimer

Paula Tackett made a motion to adjourn the meeting. Vickie Sewing seconded the motion. A unanimous vote was taken.

The meeting adjourned at 10:38 am

 7/15/13 /  7/15/13
Gayle McGuinness, Secretary/Date Vickie Sewing, Governing Council, Secretary/Date

July 15, 2013 NMSA Charter School Governing Council Minutes

Date Approved: 7/15/13

Signatures: _____

Web page Post: _____