

**NEW MEXICO SCHOOL FOR THE ARTS**  
Governing Council Meeting  
Tuesday, August 6, 2013 1:00 – 3:00 pm  
131 Nusbaum St.  
Santa Fe, NM 87501

**Minutes - *Approved***

I. Sherry Thompson called the meeting to order at 1:03 pm.

**In attendance were NMSA Council Members:**

Catherine Oppenheimer, Chair           via phone  
Sherry Thompson, Vice Chair  
Greg Hunt, Treasurer  
Paula Tackett, Member  
Doddie Espinosa, Member

**NMSA Council Members absent:**

Vickie Sewing, Secretary

**NMSA Charter School Staff Present:**

Cindy Montoya, Principal  
Christina Yamashiro, Business Manager  
Gayle McGuinness, Office Manager  
Cecile Hemez, Registrar

**NMSA Art Institute Staff Present:**

Riis Gonzales, Director

II. **Approval of August 6, 2013 Agenda**

- **Paula Tackett made a motion to approve the August 6, 2013 Agenda. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 5-0.**

III. **Approval of July 15, 2013 Meeting Minutes**

- **Greg Hunt made a motion to approve the July 15, 2013 Meeting Minutes. Paula Tackett seconded the motion. The motion passed with a 5-0 unanimous vote.**

IV. **Public Forum**

Sherry Thompson

- **Sherry Thompson asked if there were any individuals requesting a Public Forum. There was no public in attendance.**

V. **Action Items:**

A. **Approval Calendar Amendments**

Sherry Thompson

**Greg Hunt made a motion to approve the Calendar Amendments reflecting In-Service Dates. Paula Tackett seconded the motion. The motion carried with a unanimous vote of 5-0.**

B. **Approval of Amended Facilities Plan**

Sherry Thompson

**Paula Tackett made a motion to approve the Amended Facilities Plan. Greg Hunt seconded the motion. The motion carried with a 5-0 unanimous vote.**

VI. **Art Institute Director's Report**

Riis Gonzales

A. **Residential Update**

Riis reported that activity at the new location was going well, and furniture was being moved into. 14 Dorm Students, 6 male and 8 female, will be residing in a space closer to the school. Riis indicated that there were already four inquiries for dorm accommodations for next year.

B. **Admissions Update**

The new application has been downloaded to the website.

VII. **Principal's Report**

Cindy Montoya

A. **Presentation of Title IX Assurance**

Cindy explained that although Title IX is often thought of as just applying to sports, it also deals with various educational topics.

B. **Presentation of Parent Letter**

All Governing Council Members received a copy for review and it will be discussed at the next meeting.

C. **Recommendation to nominate Trina Raper to be GC member**

Cindy spoke very highly of Trina Raper, parent of an NMSA Alumni, who was instrumental in the success of the school. She has let the Parent Association, is a highly qualified educator and administrator. Her knowledge and experience will add to the overall Governing Council's capacity.

D. **Action Item: Approval of Trina Raper to join GC**

**Paula Tackett made a motion to approve Trina Raper as a Governing Council Member. Greg Hunt seconded the motion. The motion passed with a 5-0 unanimous vote.**

E. **School Grade Report**

Cecile and Cindy gave a detailed explanation of each indicator on the School Grade Report Card. Cindy stated that with 40% of our student population qualified for Free and Reduced Lunches, then our Title I allocation could be used school-wide interventions.

F. **Renewal Application Discussion**

Cindy stated that she had met with PED to review our Charter Renewal Application. It is broken into four sections: Governing Council, Finances, Goals and Academic Progress. A draft of the application will be sent to the Governing Council on or near August 16

G. PED Quality of Ed Survey Results

The results of the survey included a very small number of responses. We will continue to find ways to increase responses.

H. Policy Review with Approval in September

Cindy will work with Paula Tackett on the best way to proceed on this so that this review process can be addressed at the September meeting.

- I. Cindy notified the Governing Council, that Kristy Rodriguez, Clerk, resigned effective August 5, 2013 for personal reasons. Cindy presented the Governing Council with a Thank You note from Kristy and a letter to Cindy. A special Recognition Celebration to honor her is being planned.

VIII. Business Manager Finance Report

Christina Yamashiro

A. Financial Statements

Christina Yamashiro indicated that the attached documents contained the audited financials for the Charter School for FY 2011-2012. Also included are the June, 2013 financials. Christina gave an explanation of the NMSA Operating Fund.

**B. Action Item: Approval to authorize Cindy Montoya to sign the NMAA Membership Contract.**

**Doddie Espinosa made a motion to sign the NMAA Membership Contract. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 5-0**

IX. Executive Session

Sherry Thompson

- **Paula Tackett made a motion to move into Executive Session for the purpose of discussing Facilities, Parent Letter with Personally Identifiable Student Information and Principal Response to Parent Letter. Doddie Espinosa seconded the motion. A roll call was taken by Gayle McGuinness:**

Paula Tackett	yes
Catherine Oppenheimer	yes
Greg Hunt	yes
Doddie Espinosa	yes
Sherry Thompson	yes

The Governing Council moved into Executive Session at 2:35 pm in order to discuss Facilities, Personally Identifiable Student Information, Parent Letter with Personally Identifiable Student Information and Principal Response to Parent Letter

- **Paula Tackett made a motion to end the Executive Session. Greg Hunt seconded the motion. Gayle McGuinness took roll with a unanimous vote to end the Executive Session:**

Paula Tackett	yes
Catherine Oppenheimer	yes
Greg Hunt	yes
Doddie Espinosa	yes
Sherry Thompson	yes

Discussion in Executive Session concluded at 2:52 pm with no action taken on Facilities, Personally Identifiable Student Information, Parent Letter and Personally Identifiable Student Information, Principal Response to Parent Letter

X. **Adjournment**

Sherry Thompson

**Greg Hunt made a motion to adjourn the meeting. Doddie Espinosa seconded the motion. A unanimous vote was taken.**

The meeting adjourned at 2:52 pm

Gayle McGuiness 9/10/13      Vickie L. Sewing 9/10/2013  
Gayle McGuiness, Secretary/Date      Vickie Sewing, Governing Council, Secretary/Date

August 6, 2013 NMSA Charter School Governing Council Minutes

Date Approved: 9/10/13      Signatures: ✓      Web page Post: \_\_\_\_\_