NEW MEXICO SCHOOL FOR THE ARTS

Governing Council Meeting
Tuesday, September 10, 2013 at 1:00 – 3:00 pm
New Mexico School for the Arts—Charter School
131 Nusbaum
Santa Fe, NM 87501

Minutes - Approved

New Mexico School for the Arts, Art Institute and Charter School, assists passionate young artists in developing their full potential through a rigorous mastery arts and academic education.

I. Catherine Oppenheimer called the meeting to order at 1:02 pm.

In attendance were NMSA Council Members:

Catherine Oppenheimer, Chair Sherry Thompson, Vice Chair Vickie Sewing, Secretary Greg Hunt, Treasurer Paula Tackett, Member Doddie Espinosa, Member Trina Raper, Member

NMSA Charter School Staff Present:

Cindy Montoya, Principal Christina Yamashiro, Business Manager Gayle McGuiness, Office Manager

NMSA Art Institute Staff Present:

Riis Gonzales, Director

Other Guests

Suzanne Barker Kalangis Jerry Koppler

- II. Approval of Agenda
 - Paula Tackett made a motion to approve the September 10 Agenda. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 7-0.
- III. Public Forum

 Catherine Oppenheimer asked if there were any individuals requesting a Public Forum.

No public were present.

- IV. Approval of August 6, 2013 Meeting Minutes
 - Doddie Espinosa made a motion to approve the August 6, 2013 Meeting Minutes.
 Paula Tackett seconded the motion. The motion passed with a 7-0 unanimous vote.

٧.	Executive Session				
•	Paula Tackett made a motio	n to go into Executiv	e Session to discuss F	acilities. Sherry	
	Thompson seconded the motion. A roll call was taken by Gayle McGuiness.				
	Sherry Thompson	X Yes	 No		
	Greg Hunt	X Yes	No		
	Vickie Sewing	X Yes	No		
	Paula Tackett	X Yes	No		
	Doddie Espinosa	X Yes	No		
	Trina Raper	X Yes	No		
	The Governing Council moved Facilities.	d into Executive Sess	ion at 1:06 pm in order	to discuss	
•	Paula Tackett made a motion the motion. Gayle McGuines Session:			_	
	Catherine Oppenheimer	X Yes	No		
	Sherry Thompson	X Yes	No		
	Greg Hunt	X Yes	No		
	Vickie Sewing	X Yes	 No		
	Paula Tackett	X Yes	No		
	Doddie Espinosa	Yes	No		
	Trina Raper	X Yes	No		
	Discussion in Executive Session concluded at 1:57 pm with no action taken. Only Facilities were discussed.				
VI.	Welcome, Trina Raper				
	Catherine Oppenheimer welc and welcomed her to the Gov		ach member introduce	d themselves	
VIII.	 Business Manager Finance Report Christina Yamashiro A. Financial Statements. Christina Yamashiro reported that after the first month closed there was nothing major to report, except that is was necessary to increase the budget for function 2100 and 2500 to avoid overspending. Christina Yamashiro stated that our new lunch program is very good. We are still in the process of getting everyone to pre-order their lunches, mainly to avoid food waste. B. Action Item: Approval of BARS. The increase BAR 509-000-1314-0002-I was submitted for approval 				
•	Approval of BARS. The increat to increase the operating bud 6/30/13. The increase BAR 5 an initial budget due to a total	lget due to a higher 09-000-1314-003-IB	than expected cash ba was submitted for app	lance as of proval to create	

Assistance Grant Award Program from PSCOC. The increase BAR 509-000-1314-0004-I

was submitted for approval to increase the food services budget due to a higher than estimated ending cash balance as of 6/30/13 to carry forward at the time the original budget was submitted to PED.

Greg Hunt made a motion to increase the above mentioned BARs. Sherry Thompson seconded the motion. There was a vote of 7-0 to approve the BARs.

IX. Action Items:

Catherine Oppenheimer

- A. Approval of Governing Council Amended Meeting Dates. Greg Hunt made a motion to approve the amended meeting dates. Vickie Sewing seconded the motion. The motion passed with a 7-0 Unanimous vote.
- B. Approval of Amendments to the HR Manual. Paula Tackett made a motion to approve the amendments to the HR Manual. Vickie Sewing seconded the motion. The motion passed with a 7-0 Unanimous vote.
- C. Approval of Governing Council Survey. Paula Tackett made a motion to approve the Governing Council Survey. Doddie Espinosa seconded the motion. The motion passed with a 7-0 Unanimous vote.
- D. Approval of NMSA Charter Renewal Application. Vickie Sewing made a motion to approve the NMSA Charter Renewal Application. Paula Tackett seconded the motion. The motion passed with a 7-0 Unanimous vote.

IX. Art Institute Director's Report

Riis Gonzales

A. Residential Update

Riis Gonzales reported that the new dorms were up and running and we currently have 14 students. We have already received 5 residential applications for next year for residential, with only 1 open bed remaining and 1 senior graduating.

B. Admission's Update

The application for the next school year is online and available in Spanish. Auditions will be held in February and/or March 2014. The question of how to get our Legislators to seek referrals from Principals in their District's Middle Schools was raised. Our current challenge is that we do not have any recruiters to do this. Next year we will be accepting 60 new students.

C. Volunteer Hours Update

Riis indicated that we are having much more success this year with our Arts Fees. About 75 parents participated last year and we have 138 this year. We also have an online form for reporting volunteer hours.

X. Principal's Report

Cindy Montoya

- A. Welcome Trina Raper
 Cindy again welcomed Trina Raper.
- B. Presentation- 2013-14 Goals
 Cindy Montoya addressed the 2013-2014 Goals, stating that we are working

diligently on Math, using IAs in the classroom. Our ACT scores in English and Reading are excellent, but in Math and Science, there is room for improvement.

- C. Discussion-Policy Review
 - Dr. McLeod and Paula Tackett will meet to review policies and present amended and new policies to the GC for approval at the October 1 meeting. It was suggested that a GC calendar would be created and identify specific months for semi-annual policy review.
- D. Discussion- OMA Training Dates
 Patricia Ives will provide OMA training prior to the October Governing Council Meeting.
- E. Discussion- GC Retreat Dates It was suggested that there be several Retreat Days per year, one to focus on long range planning and one to focus on the budget.
- F. Discussion- Parent Survey Results/Special Education Parent survey results were shared with members of the GC.

XI. Adjournment

Catherine Oppenheimer

Paula Tackett made a motion to adjourn the meeting. Vickie Sewing seconded the motion. A unanimous vote was taken.

The motion passed with a 7-0 Unanimous vote.

The meeting was adjourned at 3:10 PM.

Haylo & Molley	10/18/13	Vickel Seurna	
Gayle McGuiness, Secretary/Date		Vickie Sewing, Governing Council, Secretary/Date	
September 10, 2013 NMSA Charter School Governing	Council Minutes		
Date Approved:	Signatures:	Web page Post:	