

**New Mexico School for the Arts  
Governing Council  
Meeting Minutes**

**Tuesday, May 29, 2012 @ 1:30 PM**

**NMSA—Art Institute Administrative Annex  
131 Nusbaum  
Santa Fe, NM 87501**

Meeting was called to order by Catherine Oppenheimer at 1:38 p.m.

**In attendance were NMSA Council Members:**

Catherine Oppenheimer  
SherryThompson  
Greg Hunt  
JD Bullington  
Lilliemae Ortiz

**NMSA Council Members absent:**

Vickie Sewing

**NMSA Charter School Staff present:**

Principal, Cindy Montoya  
Business Manager, Charles Galbraith  
Assistant Business Manager, Christina Yamashiro  
Office Manager, Christina Aranda Martinez

**NMSA Art Institute Staff Present:**

Director, Adelma Hnasko

**APPROVAL OF MAY 29, 2012 AGENDA**

- Governing Council requested the following items be moved out of section VIII, Consent Agenda, into section VII, Action Items, for discussion: Item A (Budget Adjust Requests); Item D (GASB 54 fund balance reporting and fund type definitions); Item H (Federal and State Funding Application); and Item J (Resolution for Governing Council Members' Terms of Office).
  
- **JD Bullington made a motion to approve the May 29, 2012 Agenda subject to the above changes. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 5-0.**

**PUBLIC FORUM**

- Catherine Oppenheimer asked if there were any individuals requesting a Public Forum.  
No public in attendance.

**APPROVAL OF NMSA CHARTER SCHOOL APRIL 10, 2012 MINUTES**

- Lilliema Ortiz inquired about subparagraph *SY2012-2013 Budget Preparation*, p. 3. She believed the matter was discussed and approved at the April 10, 2012 Council Meeting. Cindy Montoya explained that the matter was on the April 10<sup>th</sup> agenda for discussion but not listed for approval. Therefore, it is an Action Item on the May 29<sup>th</sup> agenda.
- **Greg Hunt made a motion to approve the April 10, 2012 Minutes noting in the May 29, 2012 Minutes that the vote on subparagraph *SY 2012-2013 Budget Preparation* has been rescinded to be in compliance with the Open Meetings Act and approved by Council Members at the May 29, 2012 Council meeting. JD Bullington seconded the motion. The motion passed with a unanimous vote of 5-0.**

### **BUSINESS MANAGER REPORT**

- Charlie Galbraith reported that Public Education Department (“PED”) signed off on NMSA’s budget. He reported to the Governing Council on IDEA, the USDA program, carry over money from last year and Title programs. Additional documentation on Title I and LEA Plan were provided to Council Members for review and discussion. He informed that bid solicitations for food services and janitorial services have been advertised.

### **ADMISSIONS REPORT**

- Admissions. Adelma Hnasko reported 60 students were admitted for SY 2012-2013 and additional students are on a waiting list.
- Transportation. Options, including the Express Train, have been explored as Governing Council requested in order to start the school day earlier for SY 2012-2013. An overwhelming response opposing the Express Train was received by Parents of commuting students. Discussion ensued regarding other options, possibly having applied lessons early in the morning. Administration will research other options proposed by Governing Council.

### **PRINCIPAL REPORT**

- Principal Cindy Montoya reported on the following items:
- PED Update and Changes. An assurance has been submitted to PED regarding NMSA’s support of homeless students. NMSA’s policies and procedures will be reviewed and updated to reflect the requirements of the McKinney-Vento Homeless Assistance Act which is the primary piece of federal legislation dealing with the education of children and youth experiencing homelessness in US public schools. The Bully Prevention Implementation plan that includes surveys, professional development and direct instruction must be completed for implementation in August 2012. The Technology Plan is due June 30, 2012. The Tech Committee is meeting on June 7<sup>th</sup> to complete the plan. The PEC report is in process and due on June 8<sup>th</sup>. Response to Intervention (“RTI) is be worked on by Faculty.
- Registrar. NMSA has hired a new registrar, Cecile Hemez, who will also be responsible for SOAP (Student Online Assessment Prep) and STARS (Student Teacher Accountability Reporting System).

- Education Committee. Met on May 8, 2012.
- Discussion ensued Common Core. New Mexico is transitioning to Common Core Standards by SY2014. NMSA staff has been attending staff development session and will continue to do so throughout SY2012-13. Assessments will need to change as well. Consultant, Mary McLeod will be training and assisting Faculty with this.
- A-F Grading Report. PED is currently reviewing data and soliciting district input in preparation of releasing the next A-F ratings, which is expected to occur on or near June 15, 2012.

### ACTION ITEMS

- Charter Amendment to remove NCA accreditation. Cindy Montoya presented documentation and discussed removing the NCA accreditation from the Charter and replacing it with CLASS. Discussion followed. Governing Council approved the amendment but requested that Cindy Montoya do further investigation on what NCA accreditation means for NMSA.
- **Sherry Thompson motioned to approve the Charter Amendment removing the NCA accreditation from the Charter. JD Bullington seconded the motion. The motion passed with a unanimous vote of 5-0.**
- Item A (Budget Adjust Requests), moved from Agenda VIII:  
 Business Manager Charlie Galbraith reported on the nine (9) BARs presented for approval. Explanation of and discussion ensued.  
 BAR 509-000-1112-0024-D [to decrease anticipated revenue for the lunch program in the amount of \$20,262.]  
 BAR 509-000-1112-0025-I [to increase allocation for lunch clerk's salary in the amount of \$4,842.]  
 BAR 509-000-1112-0026-M [to bring budget more in line with actual and projected expenditures for the food services fund the remainder of the year in the amount of \$0.]  
 BAR 509-000-1112-0027-I [to increase budget by eRate funds already received as of April 2012 in the amount of \$69,438.]  
 BAR 509-000-1112-0028-I [to increase allocation given by PED for Title II in the amount of \$6,303.]  
 BAR 509-000-1112-0029-I [to increase allocation given by PED for Title I in the amount of \$3,649.]  
 BAR 509-000-1112-0030-I [to increase allocation given by PED for IDEA-B in the amount of \$1,342.]  
 BAR 509-000-1112-0031-M and BAR 509-000-1112-0032-M [to bring budget more in line with actual and projected expenditures for the operational fund for the remainder of the year in the amount of \$0.]
- Governing Council approved the BARS as presented but requested follow-up documentation be provided for BAR 509-000-1112-0025-I.
- **Greg Hunt made a motion to approve the nine (9) BARs as explained and presented. JD Bullington seconded the motion. The motion passed with a unanimous vote of 5-0.**

- Item D (GASB 54 fund balance reporting and fund type definitions), moved from Agenda VIII:  
Council Members inquired about the language of the document. Charlie explained that most the language was taken from other charter school policies.
- **Greg Hunt made a motion to accept the language of the GASB 52 document as presented. JD Bullington seconded the motion. The motion passed with a unanimous vote of 5-0.**
- Item H (Federal and State Funding Application), moved from Agenda VIII:  
Title 1 and Title II 2012-2013 funding applications were distributed, discussed and approved.
- Item J (Resolution for Governing Council Members' Terms of Office), moved from Agenda VIII:  
Cindy Montoya presented the Resolution for Governing Council Members' Terms of Office. Discussion ensued. Governing Council requested the following changes be made: Sentence 1...each member of a class shall "*be elected and*" [*remove*] hold office for a term of three (3) years and until a successor has been elected and qualified "*by the Governing Council.*" [*add*]  
Terms: Change Vickie Sewing and Lilliemae Ortiz' terms to be July 1, 2012--*June 30, 2015.*
- **Sherry Thompson made a motion to approve the Resolution for Governing Council Members' Terms of Office with the above changes. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 5-0.**

### CONSENT AGENDA

- **JD Bullington made a motion to approve the remaining Items listed on the Consent Agenda, VIII, Items B, C, E, F, G, and I. Lilliemae Ortiz seconded the motion. The motion passed with a unanimous vote of 5-0.**

### STUDENT PRESENTATION

- Faculty Acacia McCombs, NMSA students Mohit Dubey and Milada Guenther presented and reported to the Governing Council on the following:
- Operation Smile supports children with disabilities from around the world by sending students to assist doctors who travel to foreign countries to provide much needed surgeries. NMSA students raised enough money to send two students Leadership Training in Washington, D. C. It is the first step toward sending students to assist doctors
- Expanding Your Horizons. Group of 14 10<sup>th</sup> grade NMSA girl students attended sessions regarding women in science and engineering. The event took place at the Los Alamos National Laboratory and was funded in part by local grants.
- Century Bank Super Scholars. A score of 26 or higher on the ACT and was required to receive the Super Scholar award. Three NMSA students were presented with this award.
- Santa Fe Institute 2012 Award for Scientific Excellence was awarded to NMSA student Samuel Thompson. He received \$500.

- Supercomputing Challenge Best Climate Change Model was awarded to NMSA students for their project “*Water you are waiting for, Santa Fe?*” Four (4) NMSA students also shared a \$220 cash prize. Students worked weekly throughout the year to build a model of the SF watershed with the goal of predicting annual water flow. The Supercomputing Challenge was held at the Los Alamos National Laboratories. **EXECUTIVE SESSION**
- **Sherry Thompson made a motion to go into Executive Session to discuss facilities and personnel. JD Bullington seconded the motion. The motion passed with a unanimous vote of 5-0.**

Roll Call was taken by Christina Aranda Martinez at 3:30 p.m. to move into Executive Session:

Lilliamae Ortiz  
 Catherine Oppenheimer  
 Sherry Thompson  
 Greg Hunt  
 JD Bullington

**END EXECUTIVE SESSION**

Discussion in Executive Session regarding facilities and personnel concluded at 3:58 p.m. No action and no votes were taken during Executive Session.

- **Sherry Thompson made a motion to adjourn the Meeting. JD Bullington seconded the motion. The motion passed with a unanimous vote of 5-0.**

There being no further business of the Council Members, the meeting was adjourned at 3:59 p.m.

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Christina Aranda Martinez, Office Manager/Sherry Thompson, Council Member, New Mexico School for the Arts

Revisions: 6/13/2012/ C. Montoya